

**UNCORRECTED MINUTES OF THE ANNUAL GENERAL MEETING (3 JUNE 1995)
Canadian Association of Music Libraries, Archives and Documentation Centres / Association
canadienne des bibliothèques, archives et centres de documentation musicaux**

Annual General Meeting/Assemblée Générale Annuelle

Saturday, June 3, 1995, 10:30 a.m.

Marvin Duchow Music Library - LSR3

McGill University, Montréal, Québec

Present: D. Begg, H. Boucher, J. Coles, D. Dufresne, L. Emberson, C. Gillard, A. Hall, P. Higham, H. Kallmann, C. Leive, K. McMorrow, D. Maley, T. Maloney (Chair), C. Martin, F. Mohammed, S. Mohammed, B. Muir-Leadston, C.P.G. Parker, D. Peters, L. Philpott, P. Tannenbaum, V. Taylor, R. van der Blik, K. Walsh, M. Wehrle, J. Wyber.

The meeting was called to order at 10:55 a.m.

1. ADOPTION OF THE AGENDA

MOVED by Desmond Maley; SECONDED by Kirsten Walsh that the Agenda be adopted. CARRIED

2. MINUTES OF THE 1994 ANNUAL GENERAL MEETING

a) p.7 - "h"

b) p.4 - #5 Add motion to appoint Sam Marinucci as the CAML auditor for 1995 (1994 accounts).

MOVED by Debra Begg; SECONDED by Marlene Wehrle that the minutes of the 1994 AGM be adopted as amended. CARRIED

3. BUSINESS ARISING FROM THE MINUTES

Alison Hall will give the IAML '94 report later in the AGM.

4. PRESIDENT'S REPORT

Welcome to everyone. Bienvenue a' tout le

monde. Since this is my last meeting as President, I hope you will forgive me if I look back on the 2 years I have been President and not exclusively on the past year. In my time as President, I am proud to report that we have organized two excellent conferences in collaboration with other organizations, the IAML Conference in Ottawa in 1994 and this year's conference here in Montreal with CUMS/SMUC and ARMuQ. One of the focusses of my presidency has been greater outreach and I believe that these two conferences have helped CAML towards that goal. This conference in Montreal, for example, marks the first time that any of the three societies - CUMS, CAML and ARMuQ - have met together and I hope that it is not the last. It is important for Canada's music librarians to interact with their colleagues from other countries and with musicians and scholars here in Canada so that we can all better understand each other's needs and priorities. CAML issued the invitations to IAML for last year's conference and to CUMS and ARMuQ for this year's conference, and we worked hard to build strong programs of interest to all participants each year. We also kept our eye on the budget both years and delivered two conferences to you which were more economical than any IAML or CLA conference in recent years; and this year's prices beats the Learned's by far! I think CAML deserves a pat on the back for two resounding successes and I want to thank Alison Hall, chair of last year's local committee, and Selima Mohammed, this

year's chair, for all their hard work on behalf of CAML. We greatly appreciate their dedication.

Still on the topic of outreach, we have reached out to organizations such as ICCS, CMAE, CUMS, ARMuQ, Society for Traditional Music, and the CMC to publish invitations in their Newsletters for their members to subscribe to CANMUS-L, our electronic bulletin board devoted to the discussion of Canadian music. There are now some 200 subscribers to CANMUS-L and the listserver has been used in the past year for many postings of information and discussions of interest. It still is not used as much as I wish it were but I hope that this conference will bring the list more subscribers and more use.

In the past year, the board has conducted successful searches for a new Secretary, a Newsletter Editor, and a Treasurer -- the latter being Janice Coles. We are searching right now for a new Membership Secretary - anyone interested please let me know. These are all important positions for CAML and these searches took time and effort. We feel that we have very strong people in place and that the immediate future of CAML will be secure under your new President, Kirsten Walsh. Kirsten has been leading a strategic planning exercise for CAML which will continue.

As a result of CAML hosting the IAML '94 Conference, we have good news to report. As a result of our IAML surplus, CAML sent \$1,000 (CDN) to offset a Hungarian (Janos Karpati) delegate's travel expenses to Denmark for the IAML '95 Conference.

Sadly, Stephen Willis lost his battle with colon cancer.

Two contracts at the National Library of Canada may be of interest to CAML members:

1) Canadian Musical Heritage Society is covering half the cost for a librarian to automate the NLC Datasheets. This was CAML's 1967 Centennial project to compile a union catalogue of Canadian sheet music. These are to be digitized over the course of 5 years, and document the history of music publishing in Canada.

2) The EMC contract to house the information files begun by Helmut Kallman: 20 files of information on musical activities in Canada. These formed the basis for EMC-I, and represent an up-to-date, ongoing resource. These may be scanned some day; at present, access is only available at NLC. The possibility exists for a third contract: the NLC index (20+ drawers) of Canadian Music Periodicals may be scanned or digitized and made available on the Internet. Prof. Dale McIntosh is seeking funding for this project, which may perhaps become available as part of his MERB project on CultureNet.

The Canadian Music Centre (CMC) catalogue is now available on the World-Wide-Web (WWW) via CultureNet. The CAML WWW Homepage is up-and-running, thanks to Rob van der Bliet.

The CAML Board met four times: Ottawa, Toronto, one Conference Call; and Montreal.

5. TREASURER'S REPORT

MOVED by Cheryl Martin; SECONDED by Viven Taylor that the Treasurer's Report be accepted. CARRIED.

a) IAML '94 (being a part of CAML) had its own accounts, but their final reckoning

was not available until after December, 1994. The IAML accounts must be audited, but as they were not available in time for year-end, it was decided that they would be included with the 1995 CAML audit.

b) CAML's cash reserves are down slightly; the IAML dues were due April 1; IAML dues for delinquent members will be mailed soon. The Board recommended that Cheryl Martin continue in the capacity of Treasurer for a period of 60 days, to facilitate the day-to-day business of the Association.

c) **MOVED** by Kathleen McMorro; **SECONDED** by Desmond Maley that CAML retain the services of Sam Marinucci as Auditor for 1995. **CARRIED**.

Kathleen asked if we could find someone to perform an audit for free. Cheryl reminded us that if CAML had charitable status, we could perhaps offer our auditor a tax receipt in lieu of payment. Kirsten Walsh will continue to investigate this possibility.

6. MEMBERSHIP SECRETARY'S REPORT (Jana Wyber)

As of May 1995, CAML membership is down to 117 members. This is partially due to a change in job focus for many music librarians. Despite this, CAML dues will remain the same with one exception: due to problems with subscription agencies in the United States, the subscription fee will become CDN\$30 or US\$28. Jana also recommended that CAML publish a rate of CDN\$40 for a set of mailing labels.

MOVED by Kirsten Walsh; **SECONDED** by Peter Higham that the Membership Secretary's Report be accepted. **CARRIED**.

MOVED by Cheryl Martin; **SECONDED** by Rob van der Blied a motion of

commendation and thanks to Jana for her boundless ideas, energy and hard work on CAML's behalf--with best wishes for her entry into a brave new world outside of librarianship. **CARRIED UNANIMOUSLY**.

7. ELECTION/APPOINTMENT OF NEW OFFICERS

Tim Maloney present two options to the membership, in light of the fact that the elections deadline was missed and no election took place:

a) That the Board proceed immediately with an early-summer election.

b) That the Board appoint a member-at-large to fill the vacant position for a period of one year, following which an election would be held.

In the latter case, in 1995 elections will be held for: a V-P/President Elect; two Members-at-large; and a Secretary. Peter Higham inquired whether the Board had someone in mind? Rob van der Blied is willing to continue for a further year.

Lisa Emberson recommended that a Nominations Chair be appointed at the fall Board Meeting, to avoid future problems of this nature.

MOVED by Janice Coles; **SECONDED** by Vivien Taylor that the Board be permitted the second option (to appoint a member for an additional year).

CARRIED.

8. COMMITTEE REPORTS

a) **Cataloguing** (Lisa Emberson) The Cataloguing Committee made recommendations to ALA, regarding MLA guidelines for the cataloguing of music videos. AA2 has been circumvented by other Associations, but the move to make

from McGill. Cheryl Martin has 4 or 5 monographs remaining, which she will complete soon. She also noted that RILM re-writes most submissions, and that they were perfectly content to receive dust-jacket information. Lisa Emberson has RILM guidelines/forms/"How to write a RILM abstract" which she will be happy to share with interested individuals. The journal published by The Society for Traditional Music still needs to be 'adopted' for abstracting purposes. The appearance of RILM online (from OCLC) has been delayed, possibly until October.

g) RiDIM

Timothy Maloney reported, due to the passing of Stephen Willis. A chair is needed for this committee. The latest issue of RiDIM is devoted to Canadian musical iconography, as a result of the IAML '94 session. Selima suggested that Francine Sarrazin's thesis might be published by CAML as an Occasional Paper, but it is rather large and already available from University Microfilms International (UMI). She will speak with Kirsten Walsh regarding same.

h) 1995 Conference Committee (Selima Mohammed)

Selima reported on the organizational details of the present conference. Prof. Bruce Minorgan kept everyone on a tight schedule. Farrah Mohammed represented CAML on the Organizing Committee; the planing of the program was informal, and was begun at the 1994 conference in Ottawa. Selima thanked: the Session Chairs for their willingness to serve; the panelists for the "Ask CAML" session; and Denise Prince for organizing the trip to Casavant Frères, Cynthia Leive for her support and cooperation, and for the coffee and muffins.

Timothy Maloney took this opportunity to inform the membership that Selima was awarded the honour of "Librarian of the Year" at the McGill Convocation Ceremonies on June 2, 1995.

i) Strategic Planning (Kirsten Walsh)

Kirsten reported on this ongoing project, originally begun by Debra Begg and Kathryn Husband. The third draft requires further refinement and the process is open to suggestion. Kirsten acknowledged the assistance of Cheryl Osborn in preparing this draft, and called for volunteers to further the process.

j) Public Relations (Jana Wyber)

The new CAML logo, designed by Greg Manley, can be seen on the WWW Homepage. CAML has a letter of agreement which gives CAML ownership and all rights to the design: the artist retains a copy for his portfolio. Plans are underway to incorporate the design into letterhead and the Newsletter template. The musical example is a work by Canadian composer Alan Bell. Some further work (and additional cost) is required to make the logo "camera-ready"; the Board is selecting a suitable font and design for the letterhead.

MOVED by Peter Higham; SECONDED by Alison Hall, that the Committee reports be accepted as read. CARRIED.

9) OTHER BUSINESS

a) Treasurer

Timothy Maloney announced that Janice Coles is the new CAML Treasurer; Kirsten Walsh is President; and he now becomes Past President.

b) 1994 IAML/CAML Conference (Alison Hall)

Alison took the opportunity to express

composer the main entry should make AACR2 easier to follow.

b) **Publications** (Rob van der Blik) The CAML Board's October meeting approved an expenditure for publications. Alison Hall was contacted; she provided a list of outstanding projects. On February 1, 1995, Rob sent out a call for proposals via CANMUS-L. Carol Ohlers has offered to take on the Directory of Canadian Music Collections as a sabbatical project. Rob proposed that the completed project should also be made available via WWW.

Selima Mohammed mentioned one other project dealing with musical iconography. Gerald Parker suggested that the Directory should also include non-traditional institutional collections. Helmut Kallman wondered whether the Directory would duplicate the information in RISM-C, or in the NLC's red volume. Timothy Maloney said there were no plans at the moment to revise the latter, but that the NLC might consider covering the paper publication of this project. Desmond Maley inquired whether folklore collections might be included? Timothy Maloney stressed that we cannot remain Eurocentric. Alison Hall noted that the European volume of RISM-C is under revision at the moment, so this project would not duplicate their focus. Rob mentioned that Carol Ohlers would welcome CAML's input: Vivien Taylor suggested that Carol might post chapter headings to CANMUS-L for members to critique.

****11:45 a.m. MOVED by Selima Mohammed; SECONDED by Cheryl Martin that the meeting be suspended until 3:30 p.m. CARRIED.****

****the meeting resumed at 3:45 p.m.****

c) **Technology** (Rob van der Blik) CAML's WWW Homepage is up-and-running on Rob's PC at York University. The address is:

<http://www.caml.yorku.ca>

Rob will become co-owner of CANMUS-L (with William Sgrazutti) in light of Jana Wyber's imminent departure from the University of Calgary's Music Library.

d) **Newsletter Editor** (Cheryl Martin) Kathleen McMorrow was responsible for the last issue of 1994; the first issue of 1995 (v.22, no.3) was a joint effort, despite the fact that Cheryl Martin's name appears on the masthead. Suggestions for content are welcome, and CAML members are encouraged to contribute to the Newsletter. Reviews may be considered for any music books, scores, or sound recordings published in Canada or with Canadian content. Selima Mohammed suggested an ongoing series to profile institutions and personnel. Debra Begg suggested a summary of CANMUS-L questions (as MLA does) from past months.

e) **RISM** (William Guthrie, read by Timothy Maloney) Some 12 items (held at the University of Toronto) were reported to RISM in the past year. Helmut Kallman volunteered to submit several Quebec items (8 or more years old) as a result of his 'work-in-progress'.

f) **RILM** (Maria Calderisi, read by Lisa Emberson)

The National Library of Canada is still the logical site for this committee. Maria is still willing to sit on this committee, despite her recent retirement. Lisa Emberson has agreed to become the new Chair. Other members are Peter Higham and Diane Peters. Farrah Mohammed has volunteered to report these

official thanks to the hard-working group who made IAML '94 a resounding success: Helmut Kallman for organizing the Plenary Session, providing the German translations and the map of Ottawa's one-way streets; Timothy Maloney for his work on the Department of Communications grant, which made the work on the SSHRC grant that much easier, and for organizing the ensemble concert and the hotel arrangements; Maria Calderisi for arranging for French translations at the NLC, and for persuading Dr. Marianne Scott to host the magnificent Opening Reception; Stephen Willis for his input in the early stages of planning, and for organizing the RIDIM sessions; Richard Green for much busy-work, and for taking Stephen's place on the Committee; Debra Begg for organizing funding from Ottawa U., arranging the use of Perez Hall and negotiating equipment availability, liaising with exhibitors and general trouble-shooting; Susan Jackson for her duties as Treasurer: dealing with some 13 currencies, careful tracking of expenditures, and for her work in the Conference Office; Debra Jackson for organizing envelopes, stamps, badges, and hours spent in the Conference Office; Cheryl Martin for the Program; Isabel Rose for organizing the exhibitors; Rita Vine for negotiating a wine deal; The National Library of Canada for an utterly spectacular Opening Reception; All CAML-ites for Reception Desk duties, and for acting as Program Session Chairs. The 'bottom line' was, after expenses of \$32,964.12, IAML '94 realized a profit of \$18,106.84. The surplus was partly due to minimal expenses by the Local Arrangements Committee: little travel was necessary; e-mail made for quick and inexpensive communications; and lots of institutional support. It was not considered acceptable to run a deficit, and the Conference fee had to be set before all

the costs were known. CAML was liable for all financial risks in hosting the Conference, therefore the profits are ours to do with as we see fit.

c) 1996 CAML Conference

CAML will be meeting in Vancouver, May 1996: exact date to be finalized. Although the Local Arrangements Program Committees were one-and-the-same in Montreal, a separate Program Chair is needed for the 1996 Conference. Kirsten suggested the possibility of touring the newly-opened Vancouver Public Library.

d) Membership Secretary

As mentioned earlier, Jana is retiring; any expressions of interest to Timothy Maloney, please. This is an appointed position.

e) Welcome of New President

Timothy Maloney passed the torch (camel) to Kirsten, and announced that he was looking forward to a less-strenuous year as Past-President. Alison Hall thanked Tim for his efforts over the last two years.

10. ADJOURNMENT

Peter Higham moved that the meeting be adjourned. [5:00 p.m.]

Lisa Philpott, Recording Secretary.

